

Guidelines for Establishing National Committees of the International Scientific Committee on the Analysis and Restoration of Structures of Architectural Heritage (ISCARSAH)

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Introduction

The International Scientific Committee on the Analysis and Restoration of Structures of Architectural Heritage, hereinafter referred to as ISCARSAH, encourages the establishment of ISCARSAH National Committees, hereinafter referred to as **National Committees**. ISCARSAH is committed toward encouraging the formation of National Committees and is willing to assist in supporting their development.

The guidelines provided below presents agreements to promote a mutually beneficial relationship between ISCARSAH and the National Committees. It is recognized that these guidelines may be adapted to local needs and conditions that will necessarily shape the ultimate form of the National Committee. ISCARSAH and the National Committees should promote each other's initiatives. ISCARSAH will allow its brand to be used by the National Committee as long as this relationship is respected.

ISCARSAH

The International Scientific Committee on the Analysis and Restoration of Structures of Architectural Heritage (ISCARSAH) was founded by ICOMOS in 1996 as a forum and network for professionals involved in the restoration and care of building heritage. The first meeting of ISCARSAH took place at the Sapienza University in Rome on March of 1997 and has met twice a year since that time in venues all over the world.

The Committee has authored the *ICOMOS Charter - Principles for the Analysis, Conservation and Structural Restoration of Architectural Heritage (ISCARSAH Principles)* which were ratified by the ICOMOS 14th General Assembly in Victoria Falls, Zimbabwe in October of 2003. ISCARSAH continues to work on the Guidelines which are to be used in tandem with the Principles for those involved with technical aspects of preservation.

Mission of ISCARSAH

The International Scientific Committees (ISCs) are the vehicles through which the International Council on Monuments and Sites (ICOMOS) brings together, develops, and serves its worldwide membership according to fields of specialized interest. ISCARSAH is one of more than 20 ISCs and is at the heart of scientific inquiry and exchange in its areas of expertise and shares its knowledge to foster a multi-disciplinary approach to heritage protection and management. As such ISCARSAH performs the following activities as part of our mission:

1. Provides a useful forum for the promotion of the continued development and support of our areas of expertise.
2. Contributes to the research, collection, and publication of information on all aspects of our areas of expertise.

3. Encourages and participates in the education and training in the knowledge, techniques, and skills within our areas of expertise.
4. Maintains and disseminates an information data bank including listing of members and sources of materials, supplies, and services related to our areas of expertise.
5. Encourages and promotes emerging professionals in our areas of expertise.

ISCARSAH Membership and Administration

Members of the ISCARSAH are composed of internationally renowned engineers, architects, scientists, conservators, specialists, and educators with representation from Europe, Asia, Australia, North and South America.

ISCARSAH has more than 100 members with a Bureau composed of a President, Secretary General, and Vice Presidents who represent a worldwide geographical spread.

Communication with ISCARSAH is encouraged through the Secretary-General or President, however, communications with Vice Presidents in the ISCARSAH Bureau is also acceptable.

Guidelines for Establishing National Committees

National Committees should develop a short and succinct Mission Statement that is compatible with the mission of ISCARSAH. Once the Mission Statement is approved by ISCARSAH, the National Committee can be established.

Membership and Administration

National Committees should establish the requirements for membership in the respective Committee. Members of National Committees should be vetted by that Committee to assure that applicants meet the established requirements for membership. Applicants should submit their CVs during the membership process and the CVs should be made available to ISCARSAH. All members of National Committees should be encouraged to join ISCARSAH and to submit articles for publication in the ISCARSAH Newsletter.

Committees can establish their own ruling bodies as fits the needs of their Committee. Executive members of Committees should be appointed by a democratic election and should have term limits. Executive members must be elected from the members of ISCARSAH. Suggested term limits are a maximum of three terms, each term being three years. The National Committee Executive Members shall include the ISCARSAH President and Secretary-General on Committee correspondence.

National Committee cannot use the ISCARSAH logo without written permission by the ISCARSAH Bureau. With permission Committees can adopt the ISCARSAH logo adding the abbreviation code of the country in initiatives launched by the Committee.

Meetings and Other Activities

The National Committee should inform ISCARSAH about planned meetings and activities prior to holding them and ISCARSAH will promote them through the ISCARSAH networks. Minutes of meetings should be prepared and provided to ISCARSAH.

National Committees must prepare an Annual Report for submission to ISCARSAH by 15 March of each year. The Annual Report shall include: an updated list of members; and committee meetings; activities (workshops, symposia, tours, newsletters, etc.) for the previous year; any other relevant information.